



CITY COUNCIL MINUTES

October 17, 2022 at 7:00 PM

Wilsonville City Hall & Remote Video Conferencing

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, October 17, 2022. The Council President called the meeting to order at 7:07 p.m., followed by roll call and the Pledge of Allegiance.

PRESENT

Council President Akervall
Councilor Lehan
Councilor West

EXCUSED

Mayor Fitzgerald
Councilor Linville

STAFF PRESENT

Jeanna Troha, Assistant City Manager
Bryan Cosgrove, City Manager
Kimberly Veliz, City Recorder
Amanda Guile-Hinman, City Attorney
Zoe Mombert, Assistant to the City Manager
Keith Katko, Finance Director
Katherine Smith, Assistant Finance Director
Zach Weigel, City Engineer
Bill Evans, Communications & Marketing Manager
Andrew Barrett, Capital Projects Engineering Manager
Kris Ammerman, Parks and Recreation Director
Erica Behler, Recreation Coordinator
Dustin Schull, Parks Supervisor

3. Motion to approve the following order of the agenda.

Motion: Moved to approve the following order of the agenda.

Motion made by Councilor Lehan, Seconded by Councilor West.

Voting Yea:

Council President Akervall, Councilor Lehan, Councilor West

Vote: Motion carried 3-0.

MAYOR'S BUSINESS

4. Upcoming Meetings

The Council President reported on the following events:

Anniversary of Kitakata, Japan, Sister City Relationship

- Acknowledged that this date of Monday, October 17th represents the 34th anniversary of the signing of the agreement of our Sister City Relationship with Kitakata, Japan.
- Originally established in 1988, the Sister City organization evolved into a City-sponsored program in 2000 with the establishment of the Wilsonville Kitakata Sister City Advisory Board.
- In December 2022, Wilsonville community members would be hosting a Japanese high-school student and teacher delegation from Kitakata for the annual exchange program.

League of Oregon Cities (LOC) Annual Conference

- A number of the current and presumably future City Council members and staff attended last week the League of Oregon Cities Annual Conference in Bend.
- This was the first time in a couple of years that the event was held in-person.
- The LOC Conference offers some really great learning and networking opportunities that help all of us do our City jobs better.
- In addition to attending workshops, attendees heard a number of speeches and presentations, including from US Senator Ron Wyden.
- The Council President shared about some of the sessions she attended.

Regional Water Providers Consortium Board Meeting

- Unfortunately, the Regional Water Providers Consortium Board meeting occurred the same time as the LOC conference, so City elected officials were unable to attend.
- In lieu, City staff informed us the City of Scappoose was proposed as non-regional member of the organization, and there were presentations on an Emergency Drinking Water Framework Plan and the 5-Year Strategic Plan

Clackamas Community College

- The Council President and other elected and appointed officials attended a 30th Anniversary Recognition event for Clackamas Community College's Wilsonville Campus.
- Clackamas Community College's Wilsonville campus had grown and evolved over the past 30 years.
- It started out with a primary focus on training powerline workers for PGE and PacifiCorp, the campus had become an integral component of the College and the community.
- Ranges of subjects are taught that include apprenticeship training, advanced technical-skills training and general education courses.
- Students can obtain specific educational certificates, or an Associate's Degree or earn credits that transfer to a four-year college to obtain a Bachelor's Degree.
- Clackamas Community College is a great resource for the community.

Washington County Coordinating Committee (WCCC)

- The Council President attended a meeting earlier in the day for the Washington County Coordinating Committee.
- Attendees heard an update on the County's Major Streets Transportation Improvement Program (MSTIP).
- Projects in District 3 of Washington County of most interest to City include the Basalt Creek Parkway and Boones Ferry Rd. At this time, refined cost estimates and public engagement results were being presented.
- TriMet presented on the Draft "Forward Together" plan to improve regional transit service.
- The Council President along with several other elected officials recommended that TriMet consider engaging other regional transit providers like SMART and the local Transportation Management Associations so as to create a better "Forward Together" plan.

The Council President announced the following events:

League of Oregon Cities (LOC) Trainings:

- Introduction to Justice, Diversity, Equity and Inclusion; and Homelessness Issues.
 - The Council President shared she had the opportunity over the next couple of weeks to participate in two day-long workshops sponsored by the League of Oregon Cities.
 - One seminar is an introduction to Justice, Diversity, Equity and Inclusion Training. As we have all come to recognize, improving DEI efforts fosters greater understanding and appreciation of others.
 - The second workshop is looking at issues around homelessness, and how communities can better respond.

City Council Meeting

Next City Council meeting scheduled for Monday, November 7, 2022 at 7:00 p.m.

COMMUNICATIONS

5. STARS Camp Recognition

Erica Behler, Recreation Coordinator introduced local high school student Gabby Maoz and Elise Smith. The duo then told City Council about the Stars Day Camp that they created and ran with the help of the Parks and Recreation Department and other local teen camp counselors. The Stars Day Camp was held August 2022 for local youth ages 7 to 11 years old. The camp was free of charge and was intended to help lower income residents with a day of free childcare.

The presentation was followed by Council questions and photos.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

There was none.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

6. Council President Akervall

The Council Presidents comments were made during the Mayor's Business portion of the meeting.

7. Councilor Lehan

Shared over the last couple of weeks she had been involved in getting ready for the Oregon Commission on Historic Cemeteries (OCHC). Councilor Lehan explained Commissioners were coming to Wilsonville for their first in person meetings since the pandemic. She reminded Councilors they were also invited to attend the meeting on October 20, 2022 at the Tauchman House and tour of the historic Pleasant View Cemetery on October 21, 2022. Councilor Lehan shared after the tour an archaeologist would be leading a discussion of general ground penetrating radar (GPR) and provide a demonstration.

Lastly, Councilor Lehan reminded the audience the Fall Harvest Festival would take place at the Stein-Boozier Barn on Saturday, October 22, 2022.

8. Councilor West

Councilor West explained he was unable to attend League of Oregon Cities (LOC) Annual Conference and Regional Water Consortium due to scheduling conflicts.

Councilor West announced the following events:

- Fall Harvest Festival on Saturday, October 22, 2022
- Leaf Drop Off Day on Saturday November 5, 2022
- Paper Shredding Event on Saturday November 19, 2022

9. Councilor Linville - Excused

CONSENT AGENDA

The City Attorney read the titles of the Consent Agenda items into the record.

10. **Resolution No. 2998**

A Resolution Of The City Of Wilsonville Authorizing An Intergovernmental Agreement With The City Of Wilsonville Pertaining To Short Term Subordinate Urban Renewal Debt For The Year 2000 Plan District For The Purpose Of Funding The Construction Of Capital Improvement Project By The Agency.

11. **Resolution No. 3002**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into The First Amendment To Communications Facility Ground Lease With Clackamas 800 Radio Group For The Use Of City-Owned Property On Level C Reservoir Parcel As A Wireless Communication Facility Tower Site.

12. **Resolution No. 3003**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Consor North America, Inc. To Provide Engineering Consulting Services For The Boeckman Creek Interceptor And Trail Project (Capital Improvement Projects No. 2107 And No. 9150).

13. **Resolution No. 3006**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction And Funding Agreement With Portland & Western Railroad, Inc. For Re-Construction Of A Grade Crossing At The 5th Street Railroad Crossing Associated With The 5th Street / Kinsman Road Extension Project.

14. Minutes of the October 3, 2022 City Council Meeting.

Motion: Moved to approve the Consent Agenda as read.

Motion made by Councilor Lehan, Seconded by Councilor West.

Voting Yea:

Council President Akervall, Councilor Lehan, Councilor West

Vote: Motion carried 3-0.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

15. **Resolution No. 2999** (*Legislative Hearing*)

A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2022-23.

The City Attorney read the title of Resolution No. 2999 into the record.

The Council President provided the public hearing format and opened the public hearing at 7:42 p.m.

Katherine Smith, Assistant Finance Director summarized the staff report.

The Council President then invited public testimony, seeing none the Council President closed the public hearing at 7:46 p.m.

The Council President requested a motion on Resolution No. 2999.

Motion: Moved to adopt Resolution No 2999.

Motion made by Councilor Lehan, Seconded by Councilor West.

Voting Yea:

Council President Akervall, Councilor Lehan, Councilor West

Vote: Motion carried 3-0.

CITY MANAGER'S BUSINESS

There was no report.

LEGAL BUSINESS

The City Attorney announced she would be out the following week however; the Assistant City Attorney would be available if Council needed assistance.

ADJOURN

The Council President adjourned the meeting at 7:48 p.m.

Respectfully submitted,

DocuSigned by:

Kimberly Veliz

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Kimberly Veliz, City Recorder

ATTEST:

DocuSigned by:

Julie Fitzgerald

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Julie Fitzgerald, Mayor