

**CITY OF WILSONVILLE
BUDGET COMMITTEE MEETING MINUTES**

**WILSONVILLE CITY HALL
29799 SW TOWN CENTER LP E**

May 21, 2020

A regular meeting of the Wilsonville Budget Committee was held at Wilsonville City Hall beginning at 6:00 p.m. on Thursday, May 21, 2020.

Budget Committee members present:

Tim Knapp, Mayor

Kristin Akervall, Council President

Joann Linville, Councilor

Charlotte Lehan, Councilor

Andrew Karr, Committee Member

Arthur Park, Committee Member

Daphnee Legarza, Committee Member

Bill Amadon, Committee Member

Paul Bunn, Committee Member- *Joined After Roll Call*

Budget Committee members absent:

Ben West, Councilor

Staff present included:

Bryan Cosgrove, City Manager

Keith Katko, Assistant Finance Director

Mike McCarty, Parks & Rec. Director

Jeanna Troha, Assistant City Manager

Delora Kerber, Public Works Director

Zach Weigel, Capital Projects Manager

Beth Wolf, Senior Systems Analyst

Andy Stone, IT Director

Miranda Bateschell, Planning Director

Cathy Rodocker, Finance Director

Rob Wurpes, Police Chief

Andrea Villagrana, Human Resources

Zoe Monahan, Assistant to the City Manager

Pat Duke, Library Director

Dan Carlson, Building Official

Chris Neamtzu, Community Development Director

Jordan Vance, Economic Development Manager

Kerry Rappold, Natural Resources Manager

RECONVENE BUDGET COMMITTEE MEETING FROM MAY 20, 2020

Chair Karr reconvened the public hearing for the proposed Fiscal Year (FY) 2020-21 City of Wilsonville Budget at 6:03 p.m.

The Pledge of Allegiance was recited.

PUBLIC HEARING/CITIZEN INPUT

A. Public Hearing for the Proposed Fiscal Year 2020-21 City of Wilsonville Budget

B. Citizen Input

Chair Karr opened the public hearing at 6:05 p.m., called for public comment on the proposed FY 2020-21 City of Wilsonville Budget, and read the conduct of hearing procedure.

Chair Karr confirmed there was no further public testimony and that no written testimony had been submitted since the last meeting and closed the public hearing on the City of Wilsonville's FY 2020-21 proposed budget at 6:04 p.m.

FY 2020-21 OPERATING BUDGET

A. Department Presentations

Cathy Rodocker, Finance Director explained the totality of the Department budgets made up the City's Operating Budget. She reminded that the Public Works and Transportation Departments' budgets were reviewed at the last Budget Committee meeting held on May 20, 2020.

Andy Stone, IT Director, provided via PowerPoint, an overview of the activities and described key changes within the Information Technology Department, and especially in response to COVID-19. (Slides 5-7)

Bill Amadon commended Director Stone and his team for all the IT Department has been able to accomplish.

1. Policy and Administration

Ms. Rodocker presented the proposed 2020-21 Budget for the five Policy and Administration program areas via PowerPoint, describing the proposed Baseline Changes related to the current level of service (LOS) and Add-Packages for each department. (Slide 8-12)

Responses to clarifying questions and key discussion items were as follows:

Administration

Chair Karr asked why there was a sharp reduction in Community Service Programs as shown on Page 79 of the Budget document.

- Ms. Rodocker explained the City using received money from the Metro Enhancement Grant that was given to various departments and organizations as grants and last year, the City caught up with the grant monies received, so not the budget reflected what was awarded on an annual basis.

Councilor Linville noted reduction in Travel had been mentioned and asked if Travel was part of Utility Services, which had decreased by 22 percent.

- Ms. Rodocker explained Training and Travel was an Employee Development line item on Page 79. Utility Services
- Bryan Cosgrove, City Manager, noted Employee Development line item included all of City Council's conferences. He replied the \$2,000 reduction in utility services was not significant, but Staff would review the document and provide an answer later in the meeting.
- Mr. Katko believed the reduction resulted from an adjustment of the telephone budget to be more in line with the actual trend, noting that telephone fees had been declining over the last few years.

Finance

Mr. Amadon asked what expenses were included in Miscellaneous Services and Supplies, noting the excessive increases from \$38,000 to \$148,000 since the 2017-18 Budget.

- Mr. Katko clarified that bank fees, primarily Merchant Service fees for credit cards, accounted for a large part of that line item.
- Staff added the bank fees were associated with system development charge (SDC) payments, which fluctuated based on the level of development and permitting.

Paul Bunn asked about the reduction in salary and benefit annual adjustments, noting the adjusted amount would be unknown if it regarded union employees because contract discussions were delayed due COVID-19.

- Mr. Katko explained the other factor was that the composition of employees changes. The salary and wages budgeted in FY 2019-2020 were calculated back in January 2019, and any particular department might have had one or numerous open positions, so at that point it was probably budgeted higher or mid-range to potentially attract candidates, in terms of benefit selection. Once hired, the current budget cycle required a reset, which could result in a decline.

Ms. Rodocker confirmed a supplemental amendment was made to the budget for the first Public Employees Retirement System (PERS) contribution.

Legal

Mr. Cosgrove explained the Kinder Morgan Safety Enhancements on Page 88 were included in the Legal budget because City Attorney Jacobson spearheaded the project with her counterpart at Kinder Morgan and served as chief negotiator for the City. The enhancement was a community safety issue that involved installing a shut-off valve to protect the water intake on the Willamette River.

Human Resources/Risk Management

Chair Karr confirmed that Staff anticipated the labor negotiations to occur this fiscal year.

2. Community Development

Chris Neamtzu, Community Development Director, noted the Community Development's (CD) goals to keep Staff and customers safe during COVID-19, while also keeping development projects moving forward. He described the many adjustments CD Staff have made to remain fully operational during the pandemic and the upcoming engineering and administrative controls to continue operations, as well as public engagement moving forward. He also provided an overview of development trends and the cyclical nature of development in the community and noted upcoming development projects. He highlighted the robust development activity, which included an active Capital Improvement Program, Engineering Division, and many permits for small residential projects. He concluded that Staff was requesting a status quo budget. (Slides 14-17)

Chair Karr asked what impact COVID-19 would have on construction in 12 to 18 months.

- Mr. Neamtzu said he spoke to people in the profession, including consultant company owners, those involved in managing homebuilding companies, etc. on a regular basis. Last week, a consulting firm owner indicated that projects were going full steam ahead due to the ability to borrow money at a low rate, though there had been a slight one-month pause. The consultant firm hired two people in April and had the first quarter of 2020 was their most successful quarter in 15 years. While there was uncertainty existed in the short term, people were advancing significantly with projects. The bidding climate might get more favorable for public projects as well.

Mayor Knapp asked for a reminder of why the City moved the Natural Resources and Stormwater staff from CD to the Engineering Division.

- Mr. Neamtzu responded that the daily functions of the two personnel were closely aligned with engineering services and provided significant input on the stormwater system with regard to all development, so the move was a good fit. Keeping the Staff members in CD also kept them isolated and less integrated in as meaningful a way as they were within the Engineering Division. Now, all aspects of water, stormwater management, natural resources, streams, trees, etc. were all included within Engineering, which had been a successful move.

Mr. Katko presented the proposed 2020-21 Budget for the four Community Development (CD) program areas via PowerPoint along with the proposed Baseline Changes for each department. No Add Packages were proposed. (Slides 18-21)

Responses to clarifying questions and key discussion items were as follows:

Engineering

Chair Karr asked why there was a 21 percent reduction in Engineering Supplies on Page 97 when the trends from the prior years had been higher.

- Mr. Neamtzu explained nothing in particular had driven that reduction. Staff was trying to be conservative and find cost savings where possible.
- Mr. Cosgrove added he believed it was an averaging issue.

Council Linville asked if Staff had given up on filing the engineer position and decided to hire an inspector instead.

- Zach Weigel, Capital Projects Engineering Manager, explained that a civil engineer position was reclassified to an associate engineer, based on Staff's qualifications, adding that the three existing inspector positions were also reclassified.

Mr. Amadon:

- Noted one of the performance measures on Page 98 for the coming year was to ensure another engineering inspector position was added. He asked how that should reconcile to Mr. Weigel's statement.
 - Mr. Weigel replied an engineer inspector had been vacant for quite some time, but the position was filled last year to support the erosion control function.
- Stated the goal was written in the future tense.
 - Mr. Weigel clarified Staff was not proposing an additional inspector this year.

- Mr. Cosgrove understood the retrospective performance measure had been achieved and could be stricken, if desired.
- Responded no, adding he was just making an observation.

Planning

Mr. Neamtzu discussed the line item for a consultant for House Bill (HB) 2001 compliance, noting the Planning Division had applied for numerous grants and if received, the budgeted funds would not need to be utilized. Staff had been successful at obtaining grants and he was positive about receiving was about a \$350,000 grant for Frog Pond East and South. The projects were included in the budget because they had to be completed regardless of grant funding. He noted Staff had not given up on the City Engineer position, but decided that this was not a good time to bring on new staff, so the position remained vacant at this time.

Miranda Bateschell, Planning Director, responded that the \$350,000 grant for Frog Pond East and South, as well as the grants for HB 2001, only required a match in terms of Staff time. She confirmed the grants had not been awarded yet and would not be announced prior to the budget process.

Mr. Cosgrove clarified that even if the grants were not awarded to the City, the City must still comply with State law regarding HB 2001, which was why the funds were budgeted. The City would try to get state funding since HB 2001 was a state mandate. Staff had been successful getting technical DLCD grants, so he believed the City had a good chance.

Ms. Bateschell clarified that Planning did not split its planners between current planners and long-range planners. All of the planners did a combination of both types of planning work depending on workflow. This allowed Staff to be more nimble in planning and reviewing projects and to better prioritize City Council's goals.

Mr. Bunn commented that in the past, the State had been good about providing funds to help city's comply with its mandates. However, he was concerned about the current lack of funding in the State's budget and advised that Staff not plan to receive the grant funding.

Building Fund

Mr. Amadon said he appreciated the Building Inspection group, noting the Building Fund budget on Page 102 showed both the estimates and actuals for 2018-2019, which was an excellent way to keep the budget straight. Having the prior year's figures was very good.

3. Parks & Recreation

Mike McCarty, Parks and Recreation Director, expressed his appreciation for everyone's teamwork, especially his Parks Staff for their work and collaboration during such a difficult time. He highlighted the innovations and success of the Division's Nutrition Program, Staff's transitions to online programs and services, as well as recreation programming. He noted the Community Garden had reopened with new social distancing and masks policies. The dog park would reopen over the weekend with the same policies, and a new dog park was still under construction. Park Staff had also been able to complete projects that were difficult with people

around. He reviewed the Department's Program Areas via PowerPoint, as well as the additional park features that the Department would be maintaining in the upcoming fiscal year. (Slide 24-25)

Ms. Rodocker presented the proposed 2020-21 Budget and Baseline Changes for the Parks and Recreation program areas via PowerPoint, along with the proposed Add-Package for Park Maintenance. (Slides 32-33) Additional discussion and responses to questions from the Budget Committee were as follows:

General Services

Mr. McCarty confirmed that the safe kayak entry into the river was part of the bond.

Arthur Park:

- Noted the park in Villebois had been postponed, but were already in progress. He asked what had been pulled out of the budget as a result and what work would and would not be completed.
 - Mr. McCarty stated construction crews had been working on the park every day. Metro funding might supplement the project a bit, but he was not sure how far the project would get with the current budget and whether the project would be phased or not. It had been a difficult project.
 - Mr. Neamtzu believed that based on the proposed budget, if the local share component could be substituted for the General Fund component, the project could be completed, but right now, it was a timing issue. The City was currently under contract for Phase 1, which was just under \$1 million in improvements. Phase 1 would take the contractor the entire summer to complete. The second phase was rebid twice, but Staff received terrible numbers, which was why the City asked for additional funding. Fortunately, the local share was \$1.5 million, and the Boones Ferry Park playground, which was removed, and the \$900,000 on Parks 7 and 8 added up to \$1.5 million, which was a perfect substitution if Council and the community decided to support those two projects as Wilsonville's local share projects, he believed the project would get done; though that would depend on bidding. Staff did not plan to use Polygon's bidding process because it did not bring much competition; perhaps because their connections with residential type builders did not cast a wide enough net to bring in enough competitive bids. The City would bid those second phases with local share funding to finish the park.
- Responded he had also seen the work there, but had not heard that Phase 1 had been contracted, which would get a large portion of the park done.
 - Mr. Cosgrove believed Phase 2 would be completed no later than next summer.

Park Maintenance

Ms. Legarza asked if any of the park restrooms had been converted to waterless urinals, etc. for any additional savings.

- Mr. McCarty responded no. He noted the Division took over numerous parks about a year ago, and now that Staff had a good handle on the actual costs, the water expenses would be fine-tuned.

Councilor Akervall thanked Mr. McCarty for all of the quality content and activities the Division had been pushing out over the last several months. Providing engagement and activity as children were trying to find new projects to substitute what they used to know had been meaningful.

Mr. McCarty responded he had been blessed with a very creative Staff, who he credited for all the content and activity.

Chair Karr thanked Staff for hosting the Father Daughter dance, which was a success.

4. Library

Library Director Pat Duke described the various Library services and programs that Staff had successfully transitioned to virtual formats in response to COVID-19, as well as the additional projects that had been completed to improve Library collections and measures that would be implemented as the Library reopened.

Responses to clarifying questions and key discussion items were as follows:

Mr. Bunn believed the Library represented the soul of the community, and he commended Staff for the work required to keeping story time going. The City was fortunate to have creative and strong professionals on Staff. He asked how Staff would police the 30-minute limit and physical distancing in the building.

- Mr. Duke responded that Staff would be positioned in strategic areas to ensure compliance with the new policies. He believed the 30-minute limit would be most important once the computers were available again.

Ms. Legarza:

- Said one of the performance measures, “Maintain Oregon Library Association excellence standard of at least four physical items per capita,” was tied to the physical collection. She asked if that would be changed or modified based on the direction the Library was headed in general.
 - Mr. Duke agreed the performance measure would need to be adjusted. The current standards were different from in the past. Additionally, Staff was working to reduce the collection.
- Recommended the performance measure could be adjusted by adding an online component.

Councilor Akervall thanked Mr. Duke for the content, online story times, and activities. When COVID-19 started, the message was that people would not have overdue fines. As the library starts to reopen, people would need to start returning books. She asked about the return process and how the library would communicate the expectations for book returns to the community.

- Mr. Duke stated noted the story times and his Staff, who were amazing, were doing all programming. He explained that overdue items would be due one month after Staff returned to the building. Many people have indicated they want to return items. Currently, 189,000 items were checked out throughout the county.

Ms. Rodocker presented the proposed 2020-21 Budget and Baseline Changes for the Library via PowerPoint. No Add-Packages were proposed.

5. Public Safety

Rob Wurpes, Police Chief, highlighted changes made in response to COVID-19 via PowerPoint, noting dealing with contagious diseases was something the Division was used to, as well as the activities anticipated as the city started getting back to the “new” normal. (Slide 33-35)

Mayor Knapp understood that a half FTE detective would be added.

- Chief Wurpes clarified the existing half FTE would be converting to a full-time position. He explained Staff had done a comparative analysis on the current detective’s caseload, and other cities with a similar caseload had four or five detectives. Currently, the City’s detective was limited to only the most severe cases, which were mostly child abuse, but the community would also like him to follow up on other offenses, like fraud, elder abuse, burglaries, and even major assaults, which were falling to standard patrol officers. Bringing on a second detective would allow the Division to follow on more cases.

Mr. Rodocker reviewed the procedures for the reopening of the Municipal Court in light of COVID-19, noting the first court night would be held June 2, 2020. She presented the proposed 2020-21 Budget and Baseline Changes for Law Enforcement’s program areas, Public Safety and Municipal Court, via PowerPoint. No Add-Packages were proposed.

Municipal Court

Chair Karr asked if the City was allowed to do virtual court.

- Ms. Rodocker stated Staff had discussed virtual court. In the past, arraignments could be done over the telephone. However, it was difficult to do trials because of the evidence that was presented.

B. Questions and Comments from the Budget Committee

QUESTIONS FROM THE BUDGET COMMITTEE AND STAFF RESPONSES

There were none.

Chair Karr confirmed there were no questions for Staff and that no citizens’ comments had been received. Chair Karr closed the public hearing at 7:47 p.m.

CONTINUED DELIBERATIONS BY BUDGET COMMITTEE

A. Motion to approve the FY 2020-21 Proposed Budget

Motion: Councilor Linville moved to approve the FY 2020-21 Proposed Budget in the total amount of \$214,299,497 and levying the full amount of the city general tax rate of \$2.5206. Paul Bunn seconded the motion.

B. Discussion

Mr. Amadon noted second paragraph of the City Manager's Budget Message stated, "The main point is the budget presented herein will likely not look anything like the budget we end up with at the close of the next fiscal year." While he would affirmatively vote for the proposed budget, he expected that the budget would be different. He agreed with Mr. Cosgrove that it was impossible to forecast would be in the next few months.

Chair Karr asked how the City would react differently in the fall timeframe.

- Mr. Cosgrove replied that Staff would be reviewing City revenues weekly and monthly as it came in, keeping the Budget Committee informed, and making adjustments as needed. He viewed this budget as a living dynamic budget, unlike others, which were static after the public hearing. The coming fiscal year would be interesting and challenging. He expected to have an update for the Budget Committee sometime in October or November.

Mayor Knapp said today's uncertainty would carry through to the budgetary considerations as the City moved forward. At the same time, he was impressed with Staff's work to directly react with the initial reductions made, having a clear-eyed view of where the City was at, and the upcoming challenges. The community was being well served by the legacy of the work done to have the City's financial policies and its reserves built up to have contingencies available. The City was hugely better prepared than a decade ago for this kind of an event. While the challenges were still there, the City was strong and its financial position was desirable. It was just important to continue paying attention and proceeds without allusions, being aware and making changes as needed going forward. He hoped there would not be any huge surprises, but he believed the City was on solid ground.

Mr. Amadon noted 'fiscal prudence' was included in the City Manager's Budget Message and that theme continued in the Budget Committee meetings. Generally, cuts were made across the board and the PERS matching funds was huge, resulting in almost \$1 million to the City. Only because the City was financially able to make that contribution that it able to earn the 25 percent matching funds. He commended Ms. Rodocker and Mr. Katko for their work, as well as City Council for their foresight. The Budget Message understated what the City had done.

Chair Karr agreed, adding that the City was run and managed professionally and in a fiscally responsible fashion that allowed the City the flexibility to participate in the PERS contribution program. Considering when the budget document was made and the status of things now, City Staff had put forward tremendous foresight and planning. As a citizen, he was comforted knowing how well the City was managed and operated.

C. Final motion to approve the FY 2020-21 Proposed Budget

Chair Karr called for a vote on the motion.

SUMMARY OF VOTES

Mayor Knapp	Yes	Bill Amadon	Yes
Councilor Linville	Yes	Daphnee Legarza	Yes
Councilor Akervall	Yes	Paul Bunn	Yes
Councilor Lehan	Yes	Arthur Park	Yes
Chair Karr	Yes		

Vote: Motion carried 9 to 0.

ADJOURN OR RECESS MEETING UNTIL MAY 27, 2020

Chair Karr adjourned the 2020-21 Budget Committee meeting at 7:57 p.m. and announced that the Urban Renewal Agency meeting would follow after a short break.

Respectfully submitted,

DocuSigned by:
Kimberly Veliz
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Paula Pinyerd, ABC Transcription Services, LLC for
Kimberly Veliz, City Recorder

**CITY OF WILSONVILLE
URBAN RENEWAL BUDGET COMMITTEE MEETING MINUTES**

**WILSONVILLE CITY HALL
29799 SW TOWN CENTER LP E**

May 21, 2020

A regular meeting of the Wilsonville Urban Renewal Budget Committee was held at Wilsonville City Hall on Thursday, May 21, 2020. Budget Committee Chair Andrew Karr convened the meeting on May 21, 2020 at 8:05 p.m.

Budget Committee members present:

Tim Knapp, Mayor

Kristin Akervall, Council President

Joanne Linville, Councilor

Charlotte Lehan, Councilor

Andrew Karr, Committee Member

Arthur Park, Committee Member

Daphnee Legarza, Committee Member

Bill Amadon, Committee Member

Paul Bunn, Committee Member

Budget Committee members absent:

Ben West, Councilor

Staff present included:

Bryan Cosgrove, City Manager

Keith Katko, Assistant Finance Director

Cathy Rodocker, Finance Director

APPROVE BUDGET COMMITTEE MINUTES

A. Minutes of June 3, 2019 Urban Renewal Budget Committee Meeting

Motion: Bill Amadon moved to approve the minutes of the June 3, 2019 Urban Renewal Budget Committee Meeting as presented. Councilor Lehan seconded.

SUMMARY OF VOTES

Mayor Knapp	Yes	Bill Amadon	Yes
Councilor Akervall	Yes	Paul Bunn	Yes
Councilor Lehan	Yes	Arthur Park	Yes
Councilor Linville	Abstain	Daphnee Legarza	Yes
Chair Karr	Yes		

Vote: The motion passed 8 to 0 to 1 with Councilor Linville abstaining.

Chair Karr called the public hearing to order at 8:07 p.m. and read the conduct of hearing format into the record.

URBAN RENEWAL BUDGET MESSAGE & PRESENTATION

Keith Katko, Assistant Finance Director, presented the Budget Message for the proposed FY 2020-21 Wilsonville Urban Renewal Budget via PowerPoint, highlighting the maximum indebtedness, loans from the General Fund, and outstanding debt for the Year 2000, West Side, and Coffee Creek Urban Renewal Plans, as well as the Capital Projects, Capital Project Funds, and Debt Service Funds as they related to each urban renewal plan.

Mr. Cosgrove noted most of the urban renewal projects were discussed during the earlier Capital Improvement Projects (CIP) presentation.

PUBLIC HEARING/CITIZEN INPUT

Chair Karr confirmed there was no public comment and closed the public hearing at 8:15 p.m.

URBAN RENEWAL COMMITTEE DELIBERATIONS

A. Motion to approve the FY 2020-21 Urban Renewal Proposed Budget

Motion: Daphnee Legarza moved for Approval of the FY 2020-21 Proposed budget for the Urban Renewal Agency in the amount of \$46,746,760.00; and set the Incremental Assessed Value in the West Side Plan District to approximately \$401,210,000, which will generate an estimated levy of \$5,263,158; and set the Incremental Assessed Value in the Year 2000 Plan District to approximately \$322,000,000, which will generate an estimated levy of \$4.2 million; and levy the full amount of the divided taxes amount for the Coffee Creek District. Paul Bunn seconded the motion.

B. Discussion

Mayor Knapp stated that the urban renewal function was critical to Wilsonville's continuing development. He read from Page 238, noting the numbers were phenomenal, stating, "The Year 2000 Plan from 1992 now has a value over 11 times what it had initially" and "The West Side District formed in 2003 now has a value of 37 times what it originally had." There was no other tool available to the City that enabled the City to facilitate such growth in its assessed value at such a rate. He was always concerned that the critics of urban renewal would say the system had been abused, which was true in some places across the country; however, when tools were used with skill and careful planning, they were effective. Urban renewal was a tool and he was extremely proud of the results the City had been able to produce for the community. The growth in Wilsonville's residential neighborhoods, as well as in its jobs and industrial base was high quality. Wilsonville's results were an example of why these tools were important for cities to continue to have as a tool and to understand how to use responsibly. He encouraged everyone to speak out about Wilsonville's success with the urban renewal program to ensure the tool remained available.

Chair Karr agreed, adding he was a huge proponent of the urban renewal methodology for getting infrastructure built without overtaxing a community. He volunteered to speak at the state level should opportunity arise and give a citizen's perspective on how Wilsonville implemented the program.

C. Final motion to approve the FY 2020-21 Urban Renewal Proposed Budget

Chair Karr called for a vote on the motion.

SUMMARY OF VOTES

Mayor Knapp	Yes	Bill Amadon	Yes
Councilor Akervall	Yes	Paul Bunn	Yes
Councilor Lehan	Yes	Arthur Park	Yes
Councilor Linville	Yes	Daphnee Legarza	Yes
Chair Karr	Yes		

Vote: Motion carried 9 to 0.

Councilor Akervall thanked Staff for facilitating the budget process in a different format this year as well as the excellent products they continued to produce for the City. She appreciated all of the support the Committee had received, adding she was grateful for the Committee's thoughtful questions and discussions, as well as the time they volunteered for the community.

Chair Karr commended Staff for all their work, and particularly Ms. Rodocker and Ms. Jacobson for answering the plethora of emails he had sent trying to figure out his responsibilities as Chair.

Councilor Linville stated she was impressed with the quality of the documents and she thanked the Committee members for providing such a time-consuming service to the City as volunteers.

Ms. Rodocker noted that Staff would be creating new documents summarizing the recommended changes Staff had made in response to COVID-19. Those documents would be sent to the Budget Committee in time for the June 1, 2020 City Council meeting.

Mr. Cosgrove confirmed that Committee members would have the opportunity to sign the recognition of Tony Holt, which would be included in the final budget.

Chair Karr thanked Mayor Knapp, City Council, and the Committee members for taking time out of their schedules to read such a comprehensive document and asking good questions.

Mr. Cosgrove thanked the Committee members on behalf of Staff, noting that local government depended on dedicated citizens who volunteer their time.

ADJOURN

The 2020-21 Wilsonville Urban Renewal Budget Committee meeting was adjourned at 8:29 p.m.

Respectfully submitted,

DocuSigned by:

Kimberly Veliz

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Paula Pinyerd, ABC Transcription Services, Inc. for
Kimberly Veliz, City Recorder